

OKLAHOMA LOTTERY COMMISSION

**Minutes of Meeting
March 8, 2005
1:30 pm**

Members present:

Ms. Cindy Ball
Mr. George R. Charlton, Jr.
Dr. Linda Dzialo
Mr. James Orbison
Mr. William Paul
Mr. Thomas Riley, Jr.

Members not present:

Mr. Ron Norick

Others attending:

Susan Perry, Office of State Finance, recording secretary
Scott Meacham, Director of the Office of State Finance
Rollo Redburn, Office of State Finance
Alicia Barnett, GIT, Inc.
Gay Tudor, Attorney General's Office
Barbara Hoberock, Tulsa World Capitol Bureau
Frosty Troy, The Oklahoma Observer
Michael McNutt, The Oklahoman
Neal Leader, Attorney General's Office
Bobby Stem, GTECH
Janice Francis-Smith, Journal Record
Ron Jenkins, Associated Press
Andrew Harris, KWTW

The Oklahoma Lottery Commission met on March 8, 2005, at approximately 1:30 pm, in the Governor's Large Conference Room at the State Capitol. The meeting was held in accordance with the Open Meeting Act.

ITEM 1

Announcement of filing of special meeting notice and positing of the agenda in accordance with the Open Meeting Act

The Chairman asked Susan Perry to confirm that the agenda was posted in accordance with the Open Meeting Act. Ms. Perry did confirm the agenda was posted with 48 hours notice.

ITEM 2

Call to Order

The Chairman asked Susan Perry to call the roll. Ms. Perry called roll and the Chairman declared a quorum.

ITEM 3

Approval of Minutes of the February 23, 2005 Special Meeting

Chairman asked if there were any comments on the Minutes. Mr. Paul asked that the minutes be amended to reflect that Scott Meacham, Director of the Office of State Finance stated at the February 23, 2005 meeting that an additional \$500,000 was being requested for FY06. The Chairman asked if there was a motion to approve the Minutes with an amendment to reflect the additional funds requested. Mr. Charlton so moved and Mr. Riley seconded. Ms. Perry then called roll and all were in favor so the motion passed.

ITEM 4

Chairman's Comments

The Chairman discussed that he and Rollo Redburn, Deputy Director of the Office of State Finance, attended the Public Gaming Research Institute conference and it was very informative. Also discussed that Governor Henry spoke at the conference. The Chairman stated that several directors of lotteries from other states offered to come to Oklahoma and put on a presentation to inform the Commission on how a lottery is run.

ITEM 5

Appointment of Interim Committee Members

The Chairman stated that he has selected members for the Interim Committees. For the Search Committee the Chairman appointed Ron Norick as Chair and Mr. Charlton and himself would also serve on that committee. On the Structure Committee the Chairman has appointed William Paul as Chair and Dr. Dzialo, Mr. Riley and Ms. Ball will also serve on that committee. Discussion was held regarding the Structure Committee being under the Open Meeting Act as they have four members. Mr. Paul suggested that the committee be named Interim Committee of Operations and Structure.

ITEM 6

Discussion and Approval of Executive Director Job Description

The Chairman stated that he would like to approve the job description that was in the packet from the last meeting that the Office of State Finance Human Resources Director put together. Discussion was had on the job description and if additional language should be added. It was agreed that more specific language regarding conflict of interest should be added to the job description. This item was tabled until the next meeting so the language could be added.

ITEM 7

Discussion and Approval of the Publication of Requests for Employment Applications and Resumes regarding Executive Director position

The Chairman discussed options for posting the job of Executive Director. Two options that were brought to his attention at the Public Gaming Research Institute conference he attended was putting an ad in the Morning Report on the Public Gaming Research Institute website and another option was having the North American Association of State & Provincial Lotteries send out an email to all its members. Discussion was had on these options. Rollo Redburn also mentioned that a temporary website will be set up for the Lottery Commission to post information. Mr. Riley made a motion to publish the job for Executive Director in the two publications mentioned and any other related opportunities as needed. Dr. Dzialo seconded the motion. Ms. Perry called roll and all were in favor of the motion.

ITEM 8

Attorney General overview of the Open Meeting Act and the Open Records Act

Gay Tudor from the Attorney General's office gave an overview to the members of the Open Meeting Act and the Open Records Act. Ms. Tudor also handed out copies of both of these Acts to the members.

ITEM 9

Discussion of an industry overview presentation by Executive Directors of other Lottery Commissions

The Chairman stated that he met with Rebecca Paul, Executive Director of the Tennessee Lottery, at the Public Gaming Research Institute conference. Ms. Paul started the Florida Lottery and then went to the Georgia Lottery before going to Tennessee. Ms. Paul volunteered to come to Oklahoma and give a seminar on Lotteries to the Commission along with two other Executive Directors and a Commissioner. Discussion was had among the members on this issue and how we would pay for it. Rollo Redburn from the Office of State Finance stated that the Commission had no money right now, however if they did get the funds the Commission could either give the directors and commissioner a stipend or reimburse their travel expenses pursuant to Oklahoma's Travel Reimbursement Act. All the members were interested in pursuing having these directors and commissioner come to Oklahoma to give a presentation.

ITEM 10

New Business

Pursuant to the Open Meeting Act, the Commission is not allowed to utilize New Business as an agenda item as all the Commission meetings are Special Meetings.

ITEM 11

Discussion and possible Announcement of Next Special Meeting

Discussion was had on possible dates for the next meeting. Dr. Dzialo made a motion to have the next meeting on March 22 at 10:00 am with the location to be announced. Mr. Riley seconded that motion. Ms. Perry took roll and all were in favor so the motion passed.

Discussion was also had regarding setting a specific date every month for the rest of the year for the Commission to meet. Mr. Paul made a motion to have the Commission meetings on the 2nd Tuesday from April to December of this year with the location to be announced. Dr. Dzialo seconded that motion. Ms. Perry took roll and all were in favor so the motion passed.

ITEM 12

Adjournment

There being no further business the Chairman asked if there was a motion to adjourn. Mr. Paul moved for adjournment and Mr. Riley seconded the motion. Roll was called and all were in favor so meeting was adjourned.

Submitted by:

Linda Dzialo, Secretary

Approved by:

Jim Orbison, Chairman

Linda Dzialo, Secretary