

# **EMPLOYMENT APPLICATION**



Attn: Human Resources 3817 N Santa Fe Ave Oklahoma City, OK 73118 PHONE: 405.522.7700 Lottery Commission Employment EMAIL application and resume to: personnel@lottery.ok.gov Application is not substitute for resume

Position Sought	Salary Range Requirement		
Date Available to Start	Email		
Have you submitted to your resume to the Oklahoma Lot	tery Commission? YES	NO	
Name	Maiden (or other)		
Date of Birth	Social Security Number		
Address			
City	StateZip		
Phone	Alternate Phone		
Email			
Please answer the following questions completely:			
Are you legally authorized to work in the United States?	YES	NO	
Have you ever worked for the State of Oklahoma?	YES	NO	
If YES, please list agency(s) and date(s) of employment _			
May we contact you at work for interview purposes?	YFS	NO	



## **EMPLOYMENT APPLICATION**



#### I understand the following statutory provisions regarding employment with the Lottery Commission:

- State employees (and Oklahoma Lottery Commission applicants) must be tax compliant with the Oklahoma Tax Commission.
- 2. Employees of the Commission may not have a financial interest in any vendor doing business or proposing to do business with the Commission.
- 3. Employees of the Commission may not participate in any decision involving a retailer with whom the employee has a financial interest;
- 4. No person who has been convicted of any felony or a misdemeanor involving illegal gambling or involving moral turpitude shall be employed by the Commission, nor shall the Commission employ a person who is awaiting sentencing on a plea of guilt or nolo contendere to such a felony or misdemeanor (Title 3A-§712 F.)
- 5. An employee of the Commission who leaves the employment of the Commission may not represent any vendor or lottery retailer before the Commission for a period of two (2) years following termination of employment with the Commission;
- 6. Lottery system vendors, applicants for a major procurement contract, lottery retailers, and applicants to be a lottery retailer may not pay, give, or make any economic opportunity, gift, loan, gratuity, special discount, favor, hospitality, or service, to any employee of the Commission, or to any person related to any such person within the third degree of consanguinity or affinity;
- 7. No ticket or share shall be purchased by, and no prize shall be paid to any employee of the Commission, or to any spouse, child, brother, sister, or parent residing as a member of the same household in the principal place of residence of any such person.

Do you have a conflict with any of the	ese statutory provisions	that would exclude you f	from employment with the
Oklahoma Lottery Commission?	YES	NO	
If YES, please explain.			
,			



### **EMPLOYMENT APPLICATION**



# WITH YOUR SIGNATURE YOU CERTIFY THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND ACCURATE AND AUTHORIZE A BACKGROUND INVESTIGATION AND RELEASE OF LIABILITY

I certify that the information supplied in this application and in any other form, oral or written, is true and accurate. I hereby authorize the Oklahoma Lottery Commission (OLC) and/or the Office of Management & Enterprise Services (OMES) and/or the Oklahoma State Bureau of Investigation (OSBI) to verify the information I have provided in my employment application, in my oral statements, and in any other documents or supplemental information, I have provided to this agency for the purposes of employment.

If selected for employment, I agree to conform to the policies, rules and regulations of the Oklahoma Lottery Commission. With this application, I agree to the state's overtime pay policy, which allows giving compensatory time instead of cash payments under certain conditions. I understand that the position for which I am submitting this application serves at the pleasure of the Lottery Commission. I understand my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at the option of either the Lottery Commission, Board of Trustees or myself, subject to any employment contract provisions agreed to in writing by both parties. I understand that no representative of the agency, other than the Board of Trustees, or the Executive Director as may be authorized by the Board of Trustees, has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing. I understand that any offer of employment is not official until I have received a written offer signed by the Lottery Executive Director or the appropriate unit director for the Lottery.

I understand that nothing in my application is intended to imply or create an employment relationship or contract for employment. If I am currently employed by another Oklahoma State agency, I understand that the Lottery Commission policy is to accept up to 80 hours of accumulated annual leave on transfer from my current agency. The Lottery may accept up to 120 hours of transferred annual leave if I make a special request to do so. Compensatory leave balances are not transferable.

I hereby release from liability and hold harmless the State of Oklahoma, the Oklahoma Lottery Commission, the Board of Trustees, the Office of State Finance, the Oklahoma State Bureau of Investigation and their attorneys and employees, along with any corporation, firm, person, organization or individual providing information to those entities, from any and all claims, liabilities, loss, demands, and causes of action known and unknown, fixed or contingent, equitable, legal, or administrative, accrued to me as a result of such disclosure of information concerning me.

l authorize the OLC or its designee to conduct an investigation of my civil and criminal history, my financial credit history and to verify that I am compliant on my state taxes. I understand and agree that any misstated, misleading, incomplete or false information is grounds for my disqualification from consideration for employment, for withdrawal of any offer of employment if an offer has been made, or for my immediate discharge if employment has already commenced, whenever, and however discovered.

I understand that a copy of this document shall have the same legal significance as the original.

Signature	Date